



**CITY OF WAUWATOSA**  
**BOARD OF PARKS AND FORESTRY COMMISSIONERS**  
**AGENDA • JANUARY 16, 2018**

**Regular Meeting**

**Hart Park**

**7:30 AM**

Muellner Building, 7300 W. Chestnut Street, Wauwatosa, WI 53213

**BOARD OF PARKS AND FORESTRY COMMISSIONERS ITEMS**

Call to Order

Roll Call

Approval of minutes of previous meeting

**Continuing Business**

1. Review monthly Parks and Forestry reports
2. Update from Hart Park Friends
3. Update from Tosa Curling Club
4. Update from Tosa Skateboarders United
5. Update from Tosa Tonight
6. Update on State Street streetscaping project and Village park space
7. Update on Milwaukee Torrent use of Hart Park
8. Marketing Wauwatosa parks

**New Business**

9. Review and approve Tosa Fest application to relocate to Hart Park
10. Review and approve Tosa East Band Boosters concession stand contract
11. Discuss Phase IV of the Village Reconstructon Project
12. Discuss Parks Master Plan signage
13. Review and approve submissions for art at Hart Park playground electrical box
14. Agenda items for next meeting
15. Review monthly bills

Adjourn

Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format, must contact the City Clerk at voice telephone 479-8917 or TTY 471-8484 (City Hall, 7725 W. North Avenue, Wauwatosa, Wisconsin 53213) for accommodations. Requests for accommodations for meetings should be made at least three (3) business days prior to the meeting. Every effort will be made to arrange accommodations for all meetings; so please give the City Clerk as much advance notice as possible.

# Monthly Activities December, 2017

## Forestry

	<u>Dec '17</u>	<u>Dec '16</u>	<u>YTD '17</u>	<u>YTD '16</u>
City Removals	5	3	456	444
Contractor Removals	-	-	-	2
Stump Removals	-	-	429	496
Maintenance Requests	23	6	879	1,020
Sectional Pruning	183	249	2,329	2,638
Training Pruning	-	588	1,667	672
Planting	-	-	440	478
Snow & ice (hours)	-	392	379	994
Elections (hours)	-	-	105	461

Pruning Area: Martha Washington Dr between Lloyd St and Milwaukee Ave;  
Revere Ave; Upper Pkwy North west of Martha Washington Dr to  
Washington Blvd; and Washington Cir from Matha Washington  
Dr to Two Tree Ln

Other Activities:

## Parks

	<u>Dec '17</u>	<u>Dec '16</u>	<u>YTD '17</u>	<u>YTD '16</u>
Muellner Building				
No. of rentals	24	14	369	312
Revenue	5,098	3,625	114,228	109,250
Stadium				
No. of rentals	-	-	451	412
Rental hours	-	-	1,186	1,226
Revenue	-	-	108,680	108,071
Concessions, Tickets	-	-	31,199	-
Projected stadium revenue this year	-			

Other Activities:

CONCESSIONS PERMIT  
WAUWATOSA BOARD OF PARK AND FORESTRY COMMISSIONERS

This permit issued on this 1<sup>st</sup> day of January, 2018 to the Red Raider Band Boosters, Inc. (Boosters).

THE PERMIT ISSUED WITH THE FOLLOWING CONDITIONS:

1. The Board grants to the Boosters during the term of this permit the exclusive right and responsibility to operate concessions at WIAA events including but not limited to all high school varsity football games including playoff games, if any; and all high school varsity soccer games playoff games;. The Boosters will have first option to operate the stand for all other events if the sponsor declines to stock and staff concessions. Sponsor must inform the Boosters no less than 30 days prior to the event or first event of their season. The Boosters will serve as concession stand manager for all concession stand events operated by other groups in return for a reduced rate of 50% on Booster rentals. The Boosters will provide a contact phone number to all stand operators and will be present to open and close the stand.
2. The Board may also grant to the Boosters the exclusive or non-exclusive right to operate concessions at other athletic and entertainment events held at Hart Park as determined by the Board. The Board's staff will notify the Boosters if the sponsor of an event requests that the concession stand be open for the event and the sponsor will not be operating the stand. The Boosters will notify the Board within two weeks of receiving such notice whether or not they intend to operate concessions at the event. Regardless of this notification, such concessions may or may not be the exclusive or only concessions offered at the event.
3. The Park Department will provide and maintain the refrigerator and stove (or the replacements) and any other equipment the Board deems necessary to operate the concession stand.
4. The Boosters will provide sufficient staffing and supplies in order to effectively operate the concession stand for all events to which this permit applies.
5. As necessary, the Boosters will be permitted to store supplies and inventory at Hart Park. All supplies will be secured at the end of each day. The Park Board will not be responsible for unsecured supplies.
6. The Boosters will maintain the necessary property insurance and the necessary liability insurance regarding their activities as concessionaires. Upon request, the Boosters will provide documentation of this insurance to the satisfaction of the Board.
7. The Boosters will maintain all necessary licenses and permits required to operate the concession stand and will pay any taxes imposed. The concession stand will be reclassified, exempting it from DHSS Food protection certification.
8. The obligations of the Red Raider Band Boosters, Inc. and the Wauwatosa West Band Boosters under this permit are joint and several. Each organization will designate a coordinator who will have the authority to represent the organization in dealings with the Park Department staff and the Board. Any notices to the Boosters required under this agreement shall be sent to both coordinators.
9. This Permit is for a term commencing January 1, 2018 through December 31, 2018.
10. This Permit may be canceled by the Board upon the Boosters failure to comply with any provision of the Permit. Cancellation is effective five days after receipt by the coordinator of notice from the Board.

11. This permit can only be transferred with the permission of the Wauwatosa Park and Forestry Commissioners.

WAUWATOSA BOARD OF PARK AND FORESTRY COMMISSIONERS

By: \_\_\_\_\_ Date: \_\_\_\_\_

RED RAIDERS BAND BOOSTERS, INC.

By: \_\_\_\_\_ Date: \_\_\_\_\_

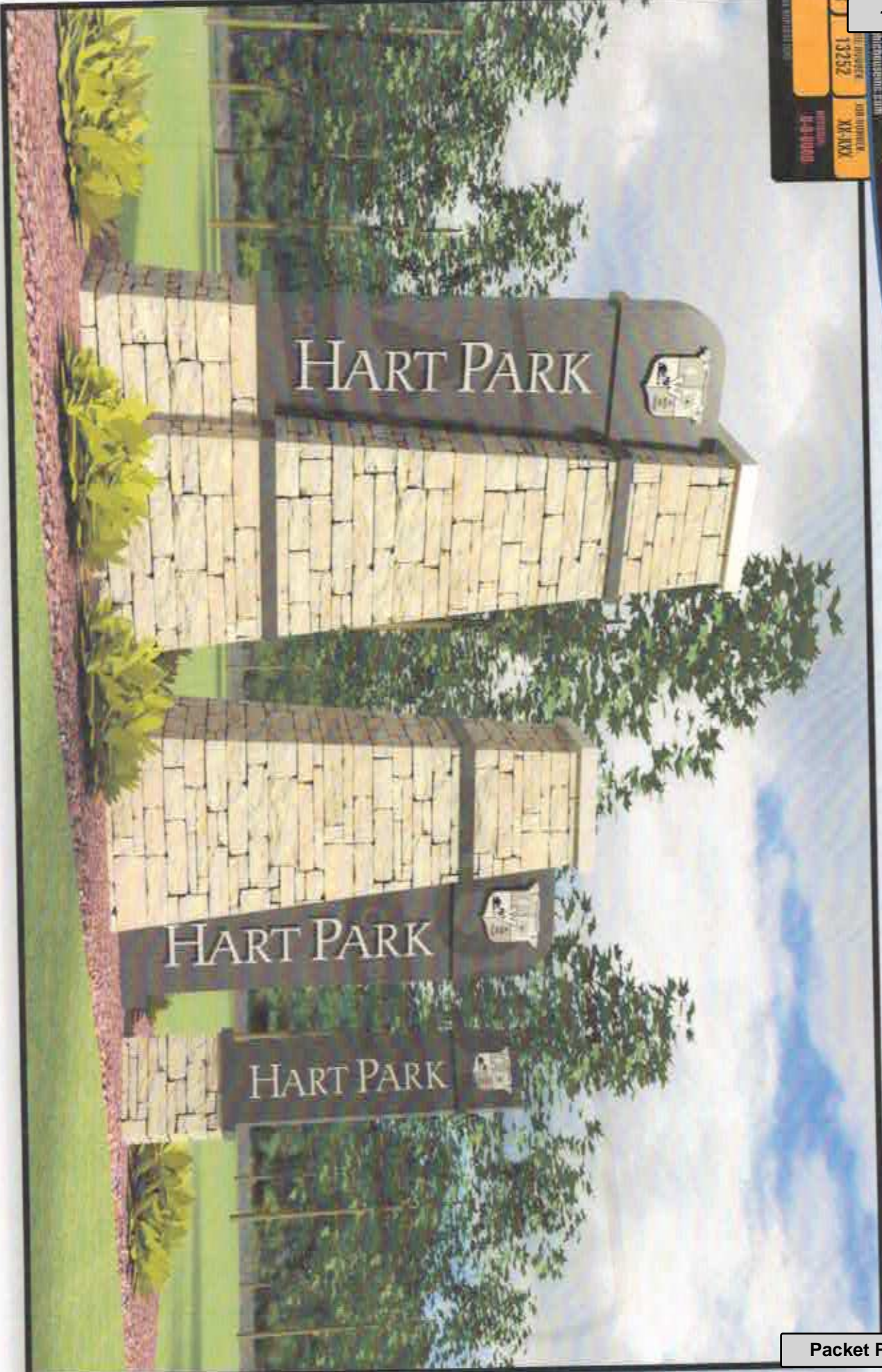
Attachment: Concession lease 2018 (Concession lease 2018)



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Attachment: HP signage (HP signage)



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DIVISION OF PUBLIC WORKS  
 CITY OF WADSWORTH, WI  
 2018  
 13251  
 715-942-8302  
 www.wadsworthwi.com  
 944-8000



APPROVAL TO UNDER THE SIGNAGE IS TO BE INSTALLED. THE CLIENT HAS THE SOLE RESPONSIBILITY FOR THE STRUCTURAL INTEGRITY OF ALL EXISTING STRUCTURES TO SUPPORT THE SIGNAGE.

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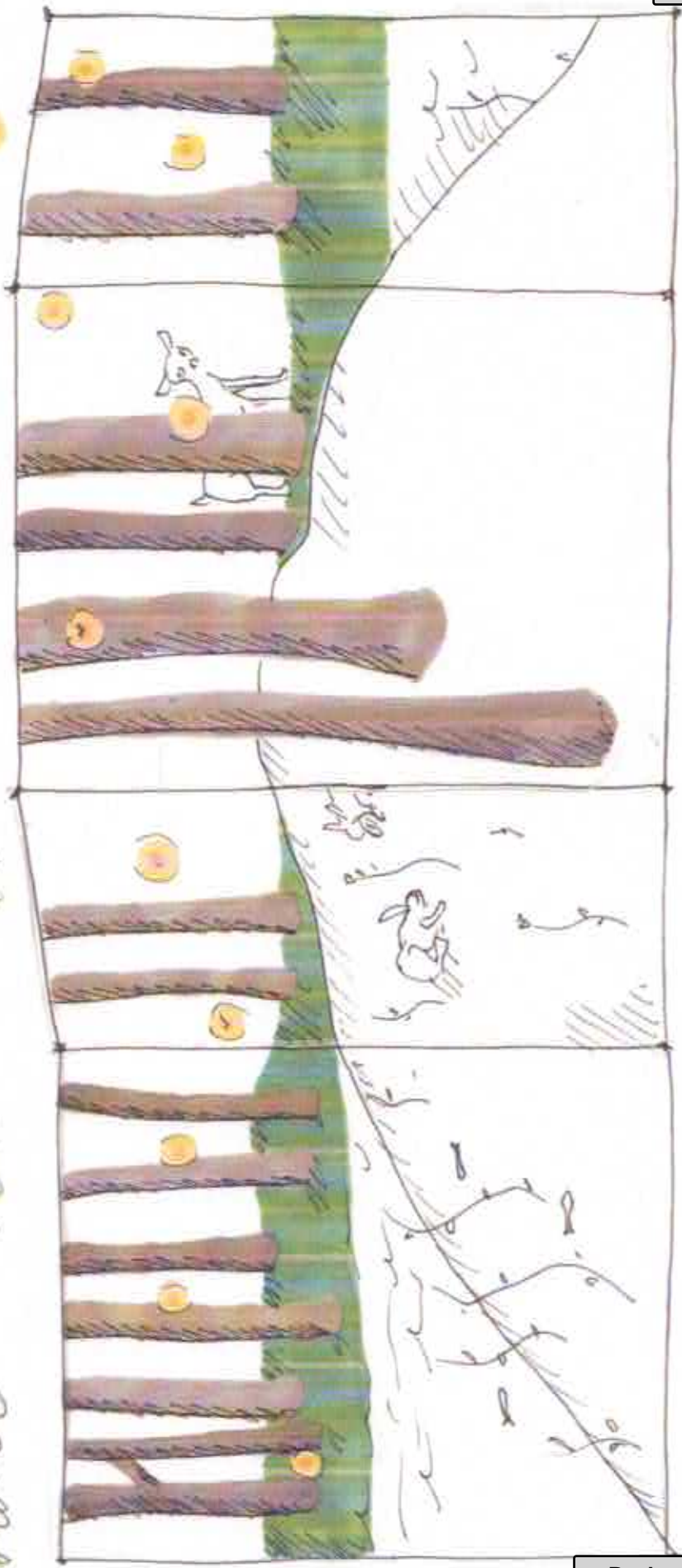
Ellie Stephan is currently a junior at Wauwatosa East High School. A dedicated art student with a keen eye for detail and tremendous potential, Ellie has demonstrated her abilities throughout a variety of mediums ranging from illustration to puppet making. As a sophomore, Ellie was presented with a Scholastic Gold Medal award as well as an Honorable Mention for both of her comic art entries. Ellie's high school coursework includes Art Foundations, Illustration, Drawing, Design and AP Photography. She has the unique ability to adapt her creative talents to a wide range of projects.

This mural aims to show appreciation for the rich Wauwatosa landscape and wildlife. The design would be done in a full color, painterly style that depicts trees, a river, fireflies, and other animals common to Wauwatosa. The painting will be done with a mix of house and acrylic paint, then sealed with an acrylic friendly primer and finally a graffiti resistant coating.



- This mural shows the rich natural environment that waterways was and still is today. The scene includes a forest, river, trees and depiction of the native wildlife. The mural will be in the main lobby using a mix of wood and acrylic paints sealed with a clear, durable finish. The design also is an opportunity to teach the children about nature and wildlife.

# Art Book Electrical Box



Attachment: Electr box art submittals (Art fo electrical box)

December 20, 2017

Dear Ms. Weiss:

Thank you for this opportunity to share our work for the Hart Park Electrical Box.

Enclosed is all of the information needed for submission. We are submitting our work as a mother-daughter team.

Please reach out to us if you have any questions.  
414-712-0070 [jenabhaoakes@gmail.com](mailto:jenabhaoakes@gmail.com)

Warm Regards,

Jen Abha Oakes  
Grace McGown Oakes

Attachment: Electr box art submittals (Art fo electrical box)

### Native American Peace Dreamcatcher

I grew up in a family that does not know peace...yet. But I was born to help teach them. At an early age, my parents divorced, and there was lots of fighting between my grandparents and my parents. They don't know yet, that life is about Love. And respect. And teaching all the rest of us in the world how to give love, and be love.

We did some research on Native American Indians, and the Menimonee Tribe, and how they were displaced from their lands and their homes here in Wauwatosa. Your home is so important. It is where you feel safe, at peace, happy and content in the world. I then found some prayers that are specific to bringing healing to the land. Praying is what I do when I don't think I can make a difference, but I know God can help. God helps everyone and wants the world to know Peace.

The Menimonee Tribe liked to fish. We created a **Rainbow River** with lots of fish on one panel for these "Wild Rice People." We also thought to create a **Willow Tree**, a very strong and flexible tree; to bring shade in the hot summer days. Willow Trees grow near rivers. We created a **NightSky above HeartPark** so our hearts can all beat as one, and since we all live under the same stars. We made **Mother Earth**, the planet we all live on and share resources. Mother Earth is in a dreamcatcher, as dreams in Native American culture bring healing and peace. We even have a Dreamcatcher we made and put over our beds to bring healing. Native Americans were connected to all elements of Earth, Sun, Moon, Sky, Wind, Rain, so we tried to capture all of these elements in our three-dimensional art form.

*Grace:* At my school Christmas concert this year, we sang, "I will light my candle, a candle for peace." I believe peace begins in each person's heart. And grows outwards to your family and to your community. I hope the mural that we painted begins to bring peace to our community, and all peoples. Specifically the Native American people that lived here first. I hope one day, people of all ages, races, genders, can come together and know Peace. Peace in our Parks. Peace in our Hearts. Peace in our Homes. Peace as One. Love, Grace & her Mom

#### About the Artist:

Jennifer Abha Oakes and Grace McGown Oakes, age 9, have always loved being outside. They are the mother-daughter duo behind this Native American creation to showcase culture in Hart Park. Grace likes to live in trees. She enjoys doing art in the trees and on every surface in her home. In the summer, she likes to ride her bike through Hart Park and watch her three younger siblings at the Hart Park Playground. She goes walking through the park almost daily and feels connected to nature and her neighbors.

She is a leader in her multicultural classroom at Wauwatosa Catholic, in the 3<sup>rd</sup> grade. This summer, she and her mom will be leading Mother-Daughter Yoga Classes and Family Yoga Classes in and around Wauwatosa, all under the premise that We are One. Similar to the Native American principle of equality. Grace and her mom planned a citywide health and wellness Yoga event in their previous hometown in Philadelphia, and did the artwork to bring to life the principle that yoga is for everybody. And how much better we feel when breathing outdoor air.





If chosen, Jennifer and Grace would like to offer to lead an outdoor yoga class at the Pavilion to unveil the artwork for all walks of life, specifically families and residents who enjoy going to Hart Park.

Thank you for this opportunity to showcase the multigenerational work and bring healing prayers to our city, this land, and the hearts of all those who live in Wauwatosa and touch our world.

\*No previous public art installations.

\* A basic construction or installation plan would be to have 5 panels and paint the scenes on durable outdoor sheet metal in the dimensions of the box, surrounding the box. (unless the box can be painted on directly, it wasn't clear on the website)

Top: **NightSky above HeartPark** (30x48)

Front/Back: **Mother Earth** (60x48)

Panel 1: **Rainbow River** (60x30)

Panel 2: **Willow Tree** (60x30)

#### CRITERIA

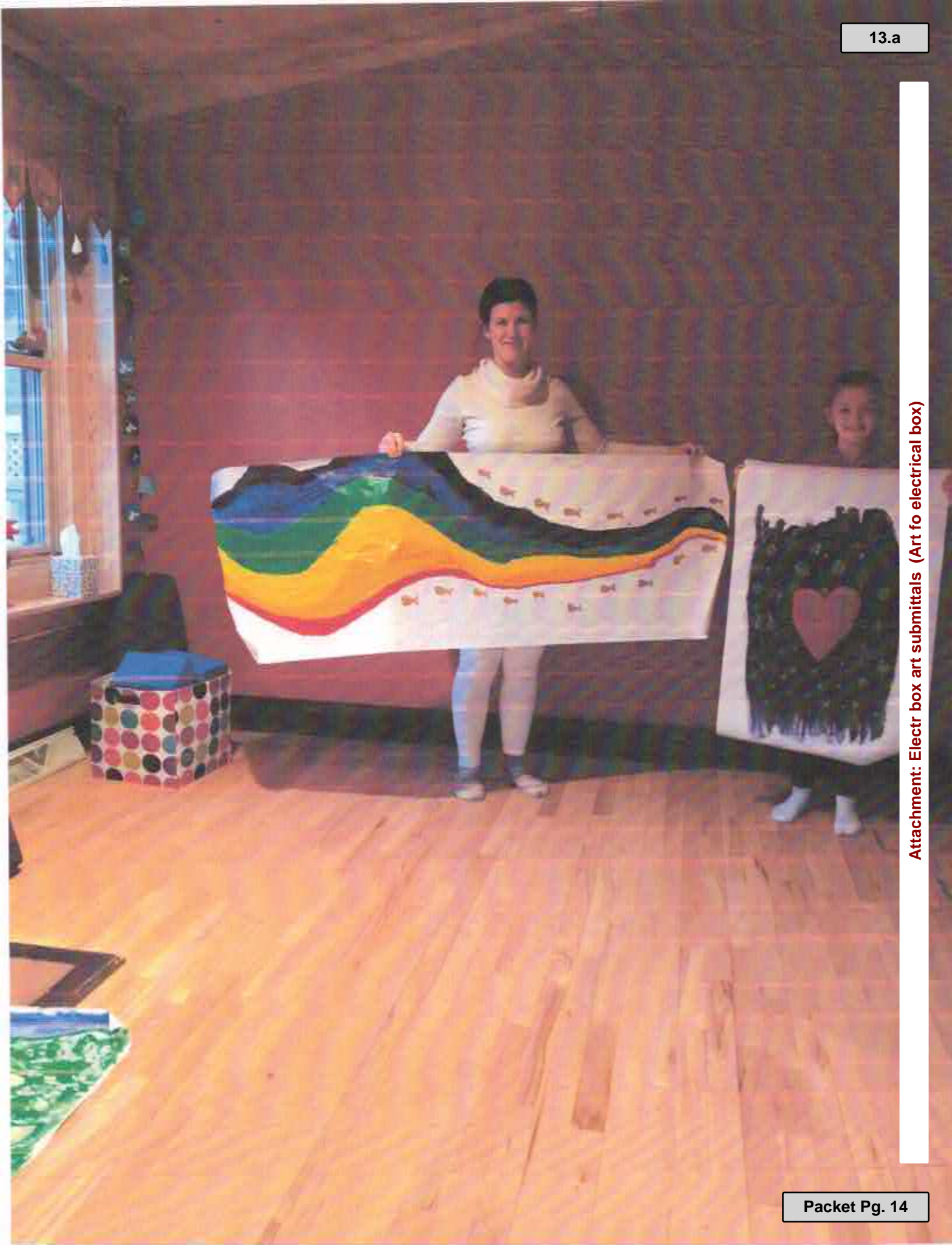
1. Wauwatosa--culturally, architecturally, or otherwise--integrating nature as appropriate: *incorporates all elements of Native American Art, sun, sky, water, earth*
2. Shows well in both day and night: *The stars and fish and writing will be coated in glow in the dark paint, in addition to the vibrant primary colors used on the design.*
3. Reflects the vibrant culture of Wauwatosa with a strong and unique design concept: *Yes incorporate a kids' vantage point as many families of young children will be playing at the park.*
4. Suitable for display in adverse weather conditions: *Yes!*
5. Soundly and professionally constructed with durable and safe components that require no maintenance during the display period: *Will use an anti-graffiti coating to coat the entire art display when complete. Sherwin Williams offers a quality outdoor product.*
6. Appropriate for viewing by visitors: *Yes!*





Attachment: Electr box art submittals (Art fo electrical box)





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**MONTHLY BILLS**  
PARKS  
December 2017

		<u>Amount</u>
Advanced Disposal	Dumpster (Dec)	130.00
Beacon Athletics	1 pallet Magic Mix	1,020.00
Bluemel's Maintenance	Repair playground	700.00
Home Depot	Hammer drill, sawzall combo	443.94
Natural Landscapes	Blanket for vegetation mgmt for Hartung	8,500.00
San-a-Care	Symmetry soap, dispensers, gloves, mo	1,181.00
Sports Lab USA	Analyze turf	750.00
Superior Chemical	Cleaning supplies	1,507.13
		<hr/> 14,232.07

Attachment: Monthly bills (Bills and Revenue)



**MONTHLY BILLS**  
FORESTRY  
December 2017

		<u>Amount</u>
Farm and Fleet	Storage rack	279.98
Office Depot	Office supplies	64.11
Reinders	Hortasorb, backpack sprayer	424.78
Tree Stuff.com	600' NE Tachyon G 11.5 mm climbing ro	529.00
Uline	Gloves	87.38
		<hr/> 1,385.25

Attachment: Monthly bills (Bills and Revenue)

## MONTHLY REVENUE, DECEMBER

	<u>DEC 2016</u>	<u>DEC 2017</u>
PARKS		
Hall Rentals	2,800.00	2,762.50
Stadium Rentals	13,665.00	39,021.50
Torrent Revenue	-	-
Field Rentals	7,813.75	-
Senior Center	-	153.00
Curling	-	-
Tennis	45.00	-
Vending (soda)	-	344.98
Public Skating	-	-
Other Revenue	-	-
Tax	453.53	19.32
	<u>24,777.28</u>	<u>42,301.30</u>
FORESTRY		
DED Treatment	-	-
Accidents	-	-
Wood Sales	-	-
Tree Planting	-	-
Tree Removal	-	-
Contribution	-	-
Tax	-	-
	<u>-</u>	<u>-</u>

## YEAR TO DATE REVENUE THROUGH DECEMBER 31

	<u>2016</u>	<u>2017</u>
PARKS		
Hall Rentals	112,869.11	122,631.48
Stadium Rentals	106,004.27	83,880.56
Torrent Revenue	-	33,870.40
Field Rentals	35,172.56	336.36
Senior Center	1,589.50	19,792.00
Curling	27,124.93	21,171.00
Tennis	17,260.58	9,647.13
Vending (soda)	1,305.77	1,450.76
Public Skating	-	-
Other Revenue	4,566.00	5,487.50
Tax	2,184.53	4,095.18
	<u>308,077.25</u>	<u>302,362.37</u>
FORESTRY		
DED Treatment	4,070.35	-
Accidents	4,767.50	4,253.00
Wood Sales	-	-
Tree Planting	-	640.00
Tree Removal	-	-
Contribution	-	-
Tax	222.89	35.84
	<u>9,060.74</u>	<u>4,928.84</u>

Attachment: Dec revenue (Bills and Revenue)